

Arrowhead Estates Homeowners' Association, Inc.  
Board of Directors Meeting  
Held Tuesday March 27, 2018 at 6:30pm  
At the Clermont Baptist Church, 16115 Old Hwy 50, Clermont, FL 34711

**Meeting Minutes**

**Directors Present:** Judy Hilliard, Lynn Patrick, Jo Ann Hughes, Bridget Murphy

**Directors Absent:** Erick Rodriguez, David Springer

**Association Manager:** Richard Eckelberry representing Vista Community Association Management

1) **Call to Order**

Judy Hilliard called the meeting to order at 6:30pm

2) **Establishment of Quorum**

A quorum of the board was established. A Majority of board members were present with Erick Rodriguez and David Springer being absent.

3) **Proof of Notice**

The meeting notice was posted on the meeting sign at the entrances to the community on March 24, 2018 and was also posted on the HOA Facebook page.

4) **Approval of Previous Meeting Minutes – February 27, 2018**

Motion was made by Jo Ann Hughes and was seconded by Lynn Patrick to approve the February 27, 2018 meeting minutes. Call to Vote: All board members present voted unanimously to approve. Motion Carried.

5) **Financial Report**

Richard Eckelberry summarized the financials.

Motion was made by Lynn Patrick and was seconded by Bridget to approve the February Financials. Call to Vote: All board members present voted unanimously to approve. Motion Carried.

6) **Managers' Report**

The board of directors received the managers' report.

7) **Inspections Report**

The board of directors received the inspections report.

8) **ARB Committee Report**

There was 4 Approved Application: 14635 Dream Catcher for a fence. 14537 Wishing Wind Way for a new roof. 14543 Wishing Wind Way to replace a section of roof. 14536 Wishing Wind Way for a new roof.

9) **Old Business**

a. Board Vacancy

Owner Gemma Waldon has expressed an interest in serving on the board of directors.

Motion was made by Bridget Murphy and was seconded by Lynn Patrick to appoint Gemma Waldon to the board of directors. Call to Vote: All board members present voted unanimously to approve. Motion Carried

Gemma Waldon will serve the remainder of Lauren Cross' term and will be up for re-election at the annual meeting in November of 2019.

b. Pool Tree Trimming

Richard Eckelberry reported that Top Notch Landscaping made a mistake on their previous quote to trim the tree at the pool, as they thought it was referring to the tree at the entrance. A new quote was received from EnviroTree to trim 3 oak trees and a magnolia tree by the pool for \$700.

Motion was made by Jo Ann Hughes and was seconded by Bridget Murphy to accept the quote from EnviroTree to trim the trees by the pool for \$700. Call to Vote: All board members present voted unanimously to approve. Motion Carried

c. Violation Fining

This item was tabled as a 3<sup>rd</sup> committee member is still be sought.

d. Main Entrance Upgrades

A proposal was received from Top Notch Landscaping to upgrade the entrance landscaping. Bridget Murphy stated that their proposal and diagrams were not as she had discussed. Bridget Murphy will work on drafting up specifications for entrance landscaping to be used to get other bids.

e. Other old Business

There was no other old business.

10) **New Business**

a. Other New Business

There was no other new business

11) **Open Session**

Owner in attendance had comments, but no action was taken by the board.

12) **Adjournment**

Motion was made by Bridget Murphy and was seconded by Lynn Patrick to adjourn the meeting at 7:11pm. Call to Vote: All board members present voted unanimously to adjourn. Motion Carried.

13) **Next Meeting**

Next meeting will be on Saturday 28, 2018 at 10:00 a.m. at the Arrowhead Community Pool