

MEETING MINUTES

Arrowhead Estates Homeowner's Association
Board of Directors Meeting Minutes
Tuesday, September 22, 2020 at 6:30 PM
Clermont Baptist Church
16115 Old HWY 50 W.
Clermont, Florida 34711

Call to Order:

Judy Hillard called the meeting to order at 6:30 PM.

Proof of Notice:

Meeting Notice was posted by Management 48 hours in advance of the meeting as required by Statute by Dave.

Quorum:

Board members present for quorum: Judy Hilliard, Jo Ann Hughes, Hilda Hunt, Bridget Murphy, Lynn Patrick. Absent was Erick Rodriguez. Randy Miller represented Sentry Management.

Minutes:

August 25th minutes were approved with a motion by Bridget Murphy and seconded by Lynn Patrick, all were in favor.

Mangers Report:

Report was presented by Randy Miller. Discussion was as followed:

- A) Discussion was held concerning the wind and hail claim to be filed with the insurance company. (Cabana Roof)
 - a. A motion was made by Jo Ann Hughes to file the claim. Bridget Murphy seconded it, AIF. Motion passed.
- B) Discussion was held concerning the placement of boulders at different places in the community.
 - a. A motion was made to start the placement at Full Moon Ct and Apalachee Cir, 4 boulders per section.
 - b. Lynn Patrick made the motion. Hilda Hunt seconded it, AIF. Motion passed.
- C) Light House Holiday Lighting Specialists were awarded the Holiday light decoration contract. The lights will be placed on November 28, 2020.
- D) Randy will request a quote from Murray, Kings Access, for the camera repair at the pole, near pool.

Financial Report:

All non-contracted invoices must be sent to Jo Ann Hughes before approving.

Accounts Receivable Report:

- A) Discussion was held concerning any account with a balance of \$250.00 or more, will be sent an ITL notice.

- a. A motion was made by Jo Ann Hughes. Hilda Hunt seconded it, AIF. Motion Passed.

Covenant Enforcement Report:

- A) 137 violations were sent out.
- B) A violation tour packet will now be included in the board packet.
- C) An eblast will be sent out 1 week prior to the tour.

ARB Reports:

- A) There were 12 ARB approvals.

Old Business:

- A) Top Notch gave their estimate, on irrigation, and the bid was Signed.
 - a. A Motion was made by Jo Ann Hughes. Hilda Hunt seconded it, AIF. Motion passed.

New Business:

- A) Discussion was held concerning the weeds, in the front entrance area, not being pulled and the blowing of grass clippings into the pond.
 - a. Randy will contact Top Notch to get these issues resolved.
- B) Discussion occurred concerning the yard sale and the dates to hold the yard sale. Possible dates: November 14th and 15th.

Establish Next Meeting:

The next meeting is scheduled for Saturday, October 24th at 10:00 AM; Location will be the pool area.

Adjournment:

Lynn Patrick motioned to adjourn the meeting; Bridget Murphy seconded; the motion passed unanimously. Meeting Adjourned at 7:22 PM.

Submitted by Randy Miller, CAM, Sentry Management.