

Arrowhead Estates Homeowners' Association, Inc.
Board of Directors Meeting
Held Tuesday May 23, 2017 at 6:30pm
At the Clermont Baptist Church, 16115 Old Hwy 50, Clermont, FL 34711

Meeting Minutes

Directors Present: Judy Hilliard, Dave Springer, Lynn Patrick, Bridget Murphy

Directors Absent: Jo Ann Hughes, Larry Blackwell, Erick Rodriguez

Association Manager: Richard Eckelberry representing Vista Community Association Management

1) **Call to Order**

Judy Hilliard called the meeting to order at 6:30pm

2) **Establishment of Quorum**

A quorum of the board was established. A majority of members were present, with Jo Ann Hughes, Larry Blackwell, and Erick Rodriguez being absent.

3) **Proof of Notice**

The meeting notice was posted on Sunday May 21, 2017 on the meeting sign at the entrances to the community.

4) **Approval of Previous Meeting Minutes – April 29, 2017**

Motion was made by David Springer and was seconded by Lynn Patrick to approve the April 29, 2017 board meeting minutes. Call to Vote: All board members present voted unanimously to approve. Motion Carried.

5) **Financial Report**

Richard Eckelberry summarized the financials

Judy Hilliard read a note from Jo Ann Hughes to transfer the expense for the entrance lighting to the Capital Savings Reserves. Jo Ann Hughes said in the note that the budget is looking good as of the end of April.

Motion was made by Lynn Patrick and was seconded by David Springer to approve the April Financials. Call to Vote: All board members present voted unanimously to approve. Motion Carried.

6) **Managers' Report**

The board of directors received the managers' report.

7) **Inspections Report**

The board received the inspection report.

Richard Eckelberry will contact the sheriff regarding vehicles parked too close to stop signs.

8) **ARB Committee Report**

There was 1 Approved Application: 16421 Arrowhead Trail for painting.

9) **Old Business**

a. Pond Survey - Update

Richard Eckelberry reported that the survey around the pond has been completed by Blackburn Surveying, and flags have been placed at the boundaries. A quote was received from Top Notch Landscaping to installing plantings with concrete borders and mulch around the pond for \$3229. This item was tabled for the board to review the plantings suggested by Top Notch.

b. Pool Parking area lighting

A quote was received from Duke Energy for \$830 to install a new light pole at the pool parking area.

A quote was also received from Advance Electric for \$197 to install 2 motion lights, installation only. A quote was previously received from Alarm Protection Center for \$350 to provide and install 2 motion lights.

Motion was made by David Springer for Alarm Protection Center to install the 2 motion lights for \$350. There was no second to the motion. Motion Failed.

This item was tabled to the next meeting. Richard Eckelberry will get more information from Duke Energy on what the monthly cost increase could be.

c. Other old Business

There was no other old business.

10) **New Business**

a. Pool Drain Repair

It was reported to the HOA by the Health Department that repairs were required to be made to the pools main drain. Judy Hilliard and Jo Ann Hughes authorized the repair to be made so it could be completed before the deadline. The repairs were made by Spies Pool on May 12th for \$845

Motion was made by Lynn Patrick and was seconded by Bridget Murphy to ratify the decision for Spies Pool to repair the main drain at the pool for \$845. Cost to be expensed from Pool Repairs, line item 7220. Call to Vote: All board members present voted unanimously to approve. Motion Carried

b. Applied Aquatic Contract Renewal

The automatic renewal was received from Applied Aquatic to renew the aquatic plant management agreement with a 3% increase. The new cost will be \$374 a quarter.

Motion was made by Lynn Patrick and was seconded by Bridget Murphy to accept the contract renewal from Applied Aquatic.. Call to Vote: All board members present voted unanimously to approve. Motion Carried

c. Other New Business

At the meeting, Larry Blackwell had submitted his resignation from the board in writing to be effective immediately and left the meeting.

Motion was made by Bridget Murphy and was seconded by David Springer to accept Larry Blackwells resignation. Call to Vote: All board members present voted unanimously to approve. Motion Carried

The board asked the owners in attendance if anyone was interested in serving on the board. Two owners posed an interest to serve on the board and on the architectural review board. The owners were asked to submit in writing their interest to serve. Tabled until the next meeting.

11) **Open Session**

There was discussion regarding what to do with the areas of the fence around the pool where kids have bent the bars to get into the pool area. Richard Eckelberry will look into the cost to install a horizontal bar across the one area of the fence, a cost to install a chain-link fence, and the cost to plant some plantings to deter the kids from accessing the area.

12) **Adjournment**

Motion was made by David Springer and was seconded by Bridget Murphy to adjourn the meeting at 7:40pm. Call to Vote: All board members present voted unanimously to adjourn. Motion Carried.

13) **Next Meeting**

Next meeting will be on Tuesday, June 27, 2017 at 6:30 p.m. The venue is to be determined.