

Arrowhead Estates Homeowners' Association, Inc.

Board of Directors Meeting

Held Saturday April 28, 2018 at 10:00am

At the Arrowhead Estates Pool Cabana, Clermont, FL 34711

Meeting Minutes

Directors Present: Judy Hilliard, Jo Ann Hughes, Bridget Murphy David Springer

Directors Absent: Erick Rodriguez, Lynn Patrick, Gemma Waldon

Association Manager: Richard Eckelberry representing Vista Community Association Management

1) Call to Order

Judy Hilliard called the meeting to order at 10:01am

2) Establishment of Quorum

A quorum of the board was established. A Majority of board members were present with Erick Rodriguez, Lynn Patrick, and Gemma Waldon being absent

3) Proof of Notice

The meeting notice was posted on the meeting sign at the entrances to the community on April 25, 2018.

4) Approval of Previous Meeting Minutes – March 27, 2018

Motion was made by Jo Ann Hughes and was seconded by David Springer to approve the March 27, 2018 meeting minutes. Call to Vote: All board members present voted unanimously to approve. Motion Carried.

5) Financial Report

Richard Eckelberry summarized the financials.

Motion was made by Jo Ann Hughes and was seconded by Bridget Murphy to move the \$2950 expensed from line 6610 Irrigation Repair to be taken from Capital Savings Reserves. Call to Vote: All board members present voted unanimously to approve. Motion Carried.

Motion was made by Jo Ann Hughes and was seconded by David Springer to move \$500 from the Center State Petty Cash account into the operating account. Call to Vote: All board members present voted unanimously to approve. Motion Carried.

Motion was made by Bridget Murphy and was seconded by David Springer to approve the March Financials. Call to Vote: All board members present voted unanimously to approve. Motion Carried.

6) Managers' Report

The board of directors received the managers' report.

Richard Eckelberry reported that the door handle in the mens bathroom is broken. David Springer will have a look and fix the handle.

The alarm in the storage room continuously beeps. Jerry Murphy will have a look at it.

7) Inspections Report

The board of directors received the inspections report.

The board asked to make sure that to note on the inspection report of any responses back to the owner.

8) **ARB Committee Report**

There was 2 Approved Application: 14708 Timucua for a screened porch. 16241 Arrowhead Trail to install a shed.

9) **Old Business**

a. Violation Fining

The board had further discussion regarding violation fining. One of the potential members to the fining committee has sold their house which leaves 2 more members needed to start fining for violations. The board decided to table violation fining and leave off the agenda until volunteers are found.

b. Main Entrance Upgrades

Bridget Murphy reported that she had met with Top Notch Landscaping and Mark Russell to go over ideas for upgrading the main entrance landscaping. Bridget Murphy produced a rough draft drawing of some ideas for the landscaping. Motion was made by Jo Ann Hughes and was seconded by David Springer to put together a Landscape Design Committee of Bridet Murphy, Mark Russell, and Avian Quock, to put together a Main Entrance landscaping specifications sheet, to be able to put the project out for bid. Call to Vote: All board members present voted unanimously to approve. Motion Carried.

Richard Eckelberry will get a quote to trim the two tabebuia trees at the main entrance islands.

c. Other old Business

The board reported that there will be a public meeting regarding the sound wall for the turnpike on May 17th.

Judy Hilliard thanked those who helped with the Easter egg hunt and for Erick Rodriguez for helping with the leak in the pool bathroom.

10) **New Business**

a. Other New Business

Judy Hilliard reminded the board regarding the board certification class being put on by Vista on May 15th at 9:30am. Judy Hilliard reported that the community garage sale will be on May 5th and May 6th.

11) **Open Session**

Debbie Crews formerly resigned from the Architectural Review Board due to selling her home.

12) **Adjournment**

Motion was made by Bridget Murphy and was seconded by David Springer to adjourn the meeting at 11:15am. Call to Vote: All board members present voted unanimously to adjourn. Motion Carried.

13) **Next Meeting**

Next meeting will be on Tuesday, May 22, 2018 at 6:30 p.m. at the Clermont Baptist Church, 16115 Old Hwy 50