

**Arrowhead Estates Homeowner's Association
Board of Directors Meeting Minutes
Tuesday, July 28, 2020 at 6:30 PM
Clermont Baptist Church
16115 Old Hwy 50 W.
Clermont, Florida 34711**

Call to Order:

Judy Hilliard called the meeting to order at 6:31 p.m.

Proof of Notice:

Meeting Notice was posted by Management 48 hours in advance of the meeting as required by Statute by Dave.

Quorum:

Board members present for quorum: Judy Hilliard, Jo Ann Hughes, Hilda Hunt and Lynn Patrick. Absent were Bridget Murphy, Eric Rodriguez, Heather McLaughlin. Randy Miller represented Sentry Management.

Minutes: June 23rd minutes were approved with a motion by Mrs. Patrick and seconded by Mrs. Hunt, all were in favor.

Manager's Report: Report was presented by Randy Miller. Discussion and inquiry revolved administrative tasks.

Discussion points:

- Board requested that Mr. Miller get quotes to replace the roof on the Cabana.
 - Assessments were discussed to explain payment set up to Mr. Miller.
 - Motion was made by Mrs. Patrick and seconded by Mrs. Hughes to have Mr. Miller create a resurrection letter with a deadline of September 15th; all were in favor.
- Mr. Miller was tasked with getting a second quote for Holiday lighting.

New Business:

- Mrs. Patrick made a motion to approve the Insurance Renewal with a Denial for Terrorism Coverage with a single payment. Mrs. Hunt seconded; all were in favor.
- Yard Sale – with the current COVID concerns, the yard sale will be revisited.
- Newsletter shall be ready by August 14th.
- Don assisted with work on the irrigation; while Joe and Chris helped with landscape planting.
- Concerns were raised about the trimming of the trees and whether Duke Energy or the County was responsible. Mr. Miller to research.

Establish Next Meeting: The next meeting is scheduled for August 25, 2020 at 6:30 p.m.; location will be the Baptist Church.

Adjournment: Mrs. Hunt **motioned to adjourn** the meeting; Mrs. Patrick **seconded**; the **motion passed unanimously**. Meeting adjourned at 7:44 pm.

Submitted by Randy Miller, CAM, Sentry Management